



**NEW HAMPSHIRE RACING AND CHARITABLE GAMING COMMISSION**  
**57 REGIONAL DRIVE, UNIT 3, CONCORD, NH 03301**  
**TELEPHONE: (603) 271-2158 FAX: (603) 271-3381** <http://www.racing.nh.gov>

**REQUIRED DOCUMENTATION**  
**for Games of Chance Primary Game Operator Licensure**

Please submit the following required documentation with an original Primary Game Operator Application for a Game Operator License. Pursuant to RSA 287-D:1,V(a), Primary Game Operator means any consultant or any person other than a bona fide member of the charitable organization involved in conducting, managing, supervising, directing, or running the games of chance.

1. **Primary Game Operator Application for a Game Operator License.** Please complete the application in its entirety, as incomplete applications may delay processing of your application.
2. **List of the games of chance in which the game operator will participate including the date of the game, the location of the game, and the charitable organization holding the game.**
3. **Criminal Record Release Authorization Form.** The applicant must submit an approved notarized Criminal Record Release Authorization Form. **All Game operators will be charged a fee by NH State police of \$25.00 per Criminal Record Release Authorization Form. Payment must be made by check payable to "New Hampshire State Police". Please note your name on your check.**
4. **Photos.** Please submit 2 photos that meet passport standards.
5. **Fingerprints.** The applicant must submit either Livescan (electronic scan of fingerprints) receipt or an inked Fingerprint Card. Fingerprinting may be done at local police departments or the New Hampshire State Police (NHSP). **All Game operators will be charged a fee by NH State police for either a Livescan of \$19.25 or Inked of \$30.25** (This amount does not include any processing fee that may be charged by the police department).
6. **\$300,000 Bond.** A bond in the amount of up to \$300,000 shall be issued by the game operator or the operator's employer covering each location where the game operator is conducting games of chance, conditioned upon the game operator running games of chance in conformity with RSA 287-D and the rules of NH Racing and Charitable Gaming Commission. Bond payable to the NH Racing and Charitable Gaming Commission shall be submitted with the application form.
7. **Application Fee: Primary Game Operator Application Fee: \$500.00 & Primary Game Operator Badge Fee \$10.00:** make checks payable to "NH Racing and Charitable Gaming Commission" and forward to: NH Racing and Charitable Gaming Commission, 57 Regional Drive, Unit 3, Concord, NH 03301. Game Operator License expires on December 31<sup>st</sup> of each year unless sooner revoked or suspended for just cause by the Commission.

**REQUIRED DOCUMENTATION**  
**for Games of Chance Secondary Game Operator Licensure**

Please submit the following required documentation with an original Secondary Game Operator Application for a Game Operator License. Pursuant to RSA 287-D:1,V(b), Secondary Game Operator means any person other than a bona fide member of the charitable organization acting as a dealer, running a roulette wheel or handling chips.

1. **Secondary Game Operator Application for a Game Operator License.** Please complete the application in its entirety, as incomplete applications may delay processing of your application.
2. **Criminal Record Release Authorization Form.** The applicant must submit an approved notarized Criminal Record Release Authorization Form. **All Game operators will be charged a fee by NH State police of \$25.00 per Criminal Record Release Authorization Form. Payment must be made by check payable to "New Hampshire State Police". Please note your name on your check.**
3. **Photos.** Please submit 2 photos that meet passport standards.
4. **Fingerprints.** The applicant must submit either Livescan (electronic scan of fingerprints) receipt or an inked Fingerprint Card. Fingerprinting may be done at local police departments or the New Hampshire State Police (NHSP). **All Game operators will be charged a fee by NH State police for either a Livescan of \$19.25 or Inked of \$30.25** (This amount does not include any processing fee that may be charged by the police department).
5. **Application Fee: Secondary Game Operator Application Fee: \$ 40.00 & Secondary Game Operator Badge Fee: \$10.00:** make checks payable to "NH Racing and Charitable Gaming Commission" and forward to: NH Racing and Charitable Gaming Commission, 57 Regional Drive, Unit 3, Concord, NH 03301. Game Operator License expires on December 31<sup>st</sup> of each year unless sooner revoked or suspended for just cause by the Commission.